



Date: **December 13, 2022**  
 Prepared by: **Amy Janssens, Associate Director – Corporate Services & Treasurer**  
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 Subject: **Roof Top Unit Replacement Project – St. John Fisher Catholic School**

**Background**

This project has been identified as a priority for 2022-23 at St. John Fisher Catholic School in Forest. This project completes the mechanical upgrade for the school and includes the replacement of all four (4) roof top mechanical units, all exhaust fans and all exterior louvres. This project will be funded by our annual School Condition Improvement allocation.

Chorley and Bisset Consulting Engineers of London, Ontario has been engaged as the prime consultant for this project and has completed preparation of the tender documents on our behalf. Three (3) submissions were opened on November 24, 2022. The lowest compliant bid was offered by Wellington Builders Inc. of Forest, ON at a cost of \$499,000. The consultant has confirmed that the bid is free of exclusions and qualifications. The contract value of this project requires Board approval in accordance with Sec. B Policy – Purchasing.

Estimated Project Cost

Contract Base Bid	\$ 499,000
Professional Fees & Inspections	51,148
Contingencies (15%)	<u>82,522</u>
	632,670
HST (net of rebates)	<u>13,666</u>
Total Project Cost	<u><u>\$ 646,336</u></u>

**Recommendations**

**That the St. Clair Catholic District School Board receive the report: *Roof Top Unit Replacement Project - St. John Fisher Catholic School* for information.**

**That the St. Clair Catholic District School Board approve the award of the contract for the Roof Top Unit Replacement Project - St. John Fisher Catholic School to Wellington Builders Inc.**